

## **SECTION 15.**

### **COMPLAINTS REGARDING VIOLATIONS**

#### **Sec. 15.1. Procedure.**

Whenever a violation of this ordinance occurs, or is alleged to have occurred, any person may file a written complaint. Such complaint stating fully the causes and basis thereof shall be filed with the inspector. He shall record properly such complaint, immediately investigate, and take action thereon as provided by this ordinance. Within 14 days of such notification, the inspector shall notify the complainant of his findings and/or determinations in writing.

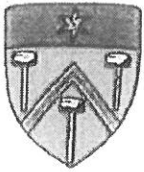
#### **Sec. 15.2. Notice of violation and response to violations.**

Any person or corporation having received a notice of violation, shall have 30 days to respond. If no response is received within 30 days the zoning inspector shall forward the matter to the town solicitor for further action.

Violations shall be rectified within 30 days of the response to the Notice of Violation. If in the opinion of the zoning inspector, no attempt is made to rectify the violation, the matter shall be referred to the town solicitor for further action.

An extension of 30 days may be granted if, in the opinion of the zoning inspector, the violator has made a reasonable attempt to comply but needs additional time to do so. Any violation not rectified within 90 days of the receipt of the notice of violation shall be forwarded to the town solicitor for further action.

(Ord. of 3-16-98)



# Town of North Smithfield

Office of the Building and Zoning Official



## COMPLAINT AND INVESTIGATION

(To be filled in duplicate and returned to address below)

Name of Complainant \_\_\_\_\_ ☐ Check Box if you wish to remain anonymous

Address \_\_\_\_\_

Complaint Against (Name) \_\_\_\_\_

Nature of Complaint \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_ Signed \_\_\_\_\_

(Use Other Side for More Space, Diagrams, etc. DO NOT WRITE BELOW THIS LINE)

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### REPORT OF BUILDING AND ZONING INSPECTOR

Date of Investigation \_\_\_\_\_

Conditions \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Recommendations \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed by \_\_\_\_\_